



DD/A 79-1493

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: Don I. Wortman
Deputy Director for Administration

SUBJECT: Request to Address the Advanced
Intelligence Seminar

DD/A Registry
File *Training*

1. Action Requested: It is recommended that you agree to address the Advanced Intelligence Seminar (AIS) on 22 June 1979 from 1330 to 1430 hours. The session will be held in the DCI Conference Room.

2. Background: The AIS consists of 25 members selected from each of the major components within the Agency. The grade level is GS-13 through GS-15, and the average participant has had approximately 15 years of Agency experience. The members collectively represent a wide variety of work experience; overall, the class includes some area analysts, field officers, scientific and technical specialists, and administrative and support officers. Previous seminars have requested that the Agency management view from the Director's office be included in the Seminar--specifically, the Deputy Director of Central Intelligence. We would greatly appreciate it if you could spend an hour with the Seminar and share with them your views and perspectives for the coming year. We would also like to take this opportunity to invite you to the AIS Reception on 22 June 1979 from 1730 to 1930 hours in the Executive Dining Room.

3. Recommendation: That you agree to participate in the Advanced Intelligence Seminar.

Don I. Wortman

/s/ Frank C. Carlucci

I agree to speak on 7 MAY 1979
22 June at 1330 to 1430 hrs.

I am sorry to decline.

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